

**Healthier Communities & Adult Social Care Scrutiny Committee**  
**Actions update for meeting on 15<sup>th</sup> January 2014**

Action	Minutes	Update	R A G
<p><u>Minutes of previous meeting</u>            4.1 (a) a response had been received from St Luke’s Hospice, indicating that they would be happy to host the Committee’s meeting in January 2014, at which the Chief Executive and Deputy Chief Executive of the Hospice would give a short presentation and arrangements would also be made for a tour of the Hospice.            “The Nature of Funding for Hospice Care in Sheffield” had previously been identified as a topic for the Committee’s Work Programme 2012/13, and Members therefore agreed that they would like to request that the Chief Executive of the Hospice produces a report on this subject for discussion at the meeting; Members welcomed the invite and requested the Policy and Improvement Officer to contact the Hospice to make the necessary arrangements</p>	<p>20<sup>th</sup> Nov 2013</p>	<p><b>Complete</b> – the Meeting on 15<sup>th</sup> January will take place at St Luke’s Hospice and will include a tour of the facility (for members of the Committee). The meeting will also include a report on “Hospice Care in Sheffield” which will be presented by the Chief Executive of St Luke’s Hospice.</p>	<p style="background-color: #90EE90;"> </p>
<p>4.1 (b) Members would be welcome to attend one of two Open Day sessions on Friday, 22nd and Tuesday, 26th November 2013, from 12 noon to 2.00 pm, regarding the Home from Home Scheme; the Policy and Improvement Officer would circulate full details of the sessions to Members of the Committee</p>	<p>20<sup>th</sup> Nov 2013</p>	<p><b>Complete</b> – dates for the open days have been circulated.</p>	<p style="background-color: #90EE90;"> </p>
<p>4.1(c) a response had still not been received to the letter sent to the Secretary of State for Health, expressing the Committee’s concerns regarding the lack of a national framework and regulation for male circumcisions, and the Chair agreed that he would send one more letter on this issue, which would be sent to the six Sheffield MPs, and would request that this issue be raised as a question in Parliament</p>	<p>20<sup>th</sup> Nov 2013</p>	<p>Letters have been sent to the 6 Sheffield MP’s.</p>	<p style="background-color: #FFD700;"> </p>

4.1(d) arrangements had been made for Councillor John Illingworth, Chair of the Yorkshire and Humber Joint Health Overview and Scrutiny Committee, and Steven Courtney, Principal Scrutiny Adviser Officer, Leeds City Council, to give a presentation to all Members of the Council on the review of adult congenital heart disease services on 30th January 2014, at the Town Hall, Sheffield.	20 <sup>th</sup> Nov 2013	<b>Complete</b> – This session will take place on Thursday 30th January 10.30-12noon, Reception Room A, Town Hall.
4.1 (e) the Policy and Improvement Officer had forwarded a paper provided by Ken Lawrie, Director of Commercial Relations, Sheffield Health and Social Care NHS Foundation Trust, containing information relating to the contracts that had been let to voluntary and faith sector organisations around offering help and advice to patients with mental health, drug and alcohol problems	20 <sup>th</sup> Nov 2013	<b>Complete</b>
4.1 (f) the Policy and Improvement Officer had circulated the current draft of the Sheffield Clinical Commissioning Group's (CCG) Engagement Plan on 5th November 2013; Members were asked to forward any comments to the Policy and Improvement Officer, who would collate and submit them to the CCG	20 <sup>th</sup> Nov 2013	<b>Complete</b>
4.1 (g) the suggested changes raised by the Committee in respect of the contents and layout of the Adult Social Care Local Account 2012/13, had been forwarded to Ben Arnold, Development Officer, Business Strategy, Communities, and a response had been received from Mr Arnold, which had been circulated to Members of the Committee	20 <sup>th</sup> Nov 2013	<b>Complete</b>
<p><u>Memory management Services – Development Options</u></p> <p>8.5 (c) (i). further consideration be given to the information / resources available to people whilst they are on the waiting list for the service, such as what is available through the Voluntary and Community Sector</p> <p>(ii) Sarah Burt, as lead for Early Diagnosis and Intervention, ensures that information on memory management services is displayed in GP surgeries; and</p>	20 <sup>th</sup> Nov 2013	<b>Complete</b> - A response has been received from Tim Turner, Assistant Service Director, Sheffield Health & Social Care NHS Foundation Trust; this has been circulated to members of the Committee.

8.5 (c) (iii.) with regard to the proposed reduction in waiting times, to around six to eight weeks, the Chair writes to Ian Atkinson, Chief Officer of the Clinical Commissioning Group, requesting that consideration be given to whether the planned improvements can be introduced within 12 months, as opposed to the current 12-24 month timescale	20 <sup>th</sup> Nov 2013	A letter has been sent to Ian Atkinson, Chief Officer of the Clinical Commissioning Group	
<u>Nutrition &amp; Hydration Working Group</u> 9.3 (b) requests that its thanks be conveyed to members of staff of the Sheffield Teaching Hospitals NHS Foundation Trust who had reported to the Working Group, and the staff and management of the Services and Wards at the Northern General Hospital, for accommodating the Working Group on its visits;	20 <sup>th</sup> Nov 2013	<b>Complete</b>	

**Briefing papers / items for information**

**Care & Support Performance Update Briefing paper** - Following an update at the Scrutiny Committee meeting in January 2013- the Committee requested: “the Head of Adult Services, Care and Support to submit a progress report on the new performance measures to this Committee in 12 months’ time” (Jan 16th 2013)

A briefing paper from Robert Broadhead, Director of Care & Support has been circulated.

**Items for information**

**CCG Governing Body Minutes** – a link to papers for the meeting on 9<sup>th</sup> January 2014 has been circulated.

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